

**Registration, Documents required for attending the meeting, Proxy and Voting in  
the 2019 Annual General Meeting of Shareholders**

**1. Registration**

A Shareholder or proxy holder may register and submit documents required for attending the meeting for inspection prior to the meeting from 09.30 a.m. on 26 April 2019 at Magic 2 Room, 2<sup>nd</sup> Floor, Miracle Grand Convention Hotel, No. 99 Vibhavadi Rangsit Road, Laksi, Donmuang, Bangkok 10210 as route map of the venue shown in Enclosure 12.

**2. Documents Required for Attending the Meeting**

**1) Individual Shareholders**

1.1 Attendance in person:

- Identification card or civil servant identification card or driving license which has not yet expired
- Passport (in case of foreigner)

1.2 Proxy:

- Proxy form (A or B) per the attached, completely filled in and signed by the proxy grantor and the proxy with duty stamp of Baht 20;
- Copy of identification card or civil servant identification card or driving or passports (in case of foreigner) and certified as true and correct copy of the proxy grantor and the proxy.

**2) Juristic Person**

- Proxy form (A or B) per the attached, completely filled in and signed by the proxy grantor and the proxy with duty stamp of Baht 20;
- Copy of affidavit, issued by the Ministry of Commerce, of a shareholder, not longer than 6 months from the issue date of the certificate, and certified by authorized directors of the Company and affix the Company's seal (if any) as well as certified copies of identification cards or civil servant identification card or driving license or passports (in case of foreigner) of such authorized directors;
- Copy of identification cards or civil servant identification card or driving license or passports (in case of foreigner) and certified as true and correct copy of the proxy.

**3) For Foreign Investor Appointing Custodian in Thailand**

- Proxy forms C per the attached, completely filled in and signed by the proxy grantor and the proxy with duty stamp of Baht 20;
- All evidences of Custodian similar to those of the Juristic Person
- Power of Attorney by Foreign Investor authorizing Custodian to sign the Proxy Form on its behalf.
- Letter certifying that the Custodian is permitted to engage in the custodian business;

In case of foreign documentation, English translation is required for the Non-English with certification of correctness of the translation by the Shareholder, for individual, or the authorized representative(s) of the Shareholder, for Juristic Person.

In case of the original documents are not English, English translation shall be required and certified true and correct translation by the Shareholder (in case of individual Shareholder) or the authorized representative(s) of the Shareholder (in case of Juristic Person).

**3. Proxy**

The Company sent Proxy Form A, Form B, and Form C of each shareholder. According to Regulation of the Department of Business Development, Ministry of Commerce Re: Form of Proxy (No.5) B.E. 2550, there are three Proxy Forms as follows:

- Form A: General Proxy Form (Simple Form)
- Form B: Specific proxy Form
- Form C: Proxy Form for the Foreign Investor appointing the Custodian in Thailand

Shareholders who are not able to attend the meeting, may appoint a person as your Proxy as follows:

1. Complete only one of above Proxy Forms.
2. Authorize a person or an Independent Director (Enclosure 9) to attend and vote at the Meeting on your behalf by specifying the name with details of a person to be your Proxy.

3. Affix the Baht 20 stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the Meeting.

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder shall authorize the Proxy to cast the votes by all the shares held by it. Authorization of less than the total number of shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

The document or evidence that the shareholders need to show in their presence of participation in the meeting is based on the operational guidelines of the related regulatory agencies. Anyhow, the company does not regulate any document or evidence in sense of too much barriers or overburden to the shareholders.

#### 4. **Voting**

##### **Voting Procedures**

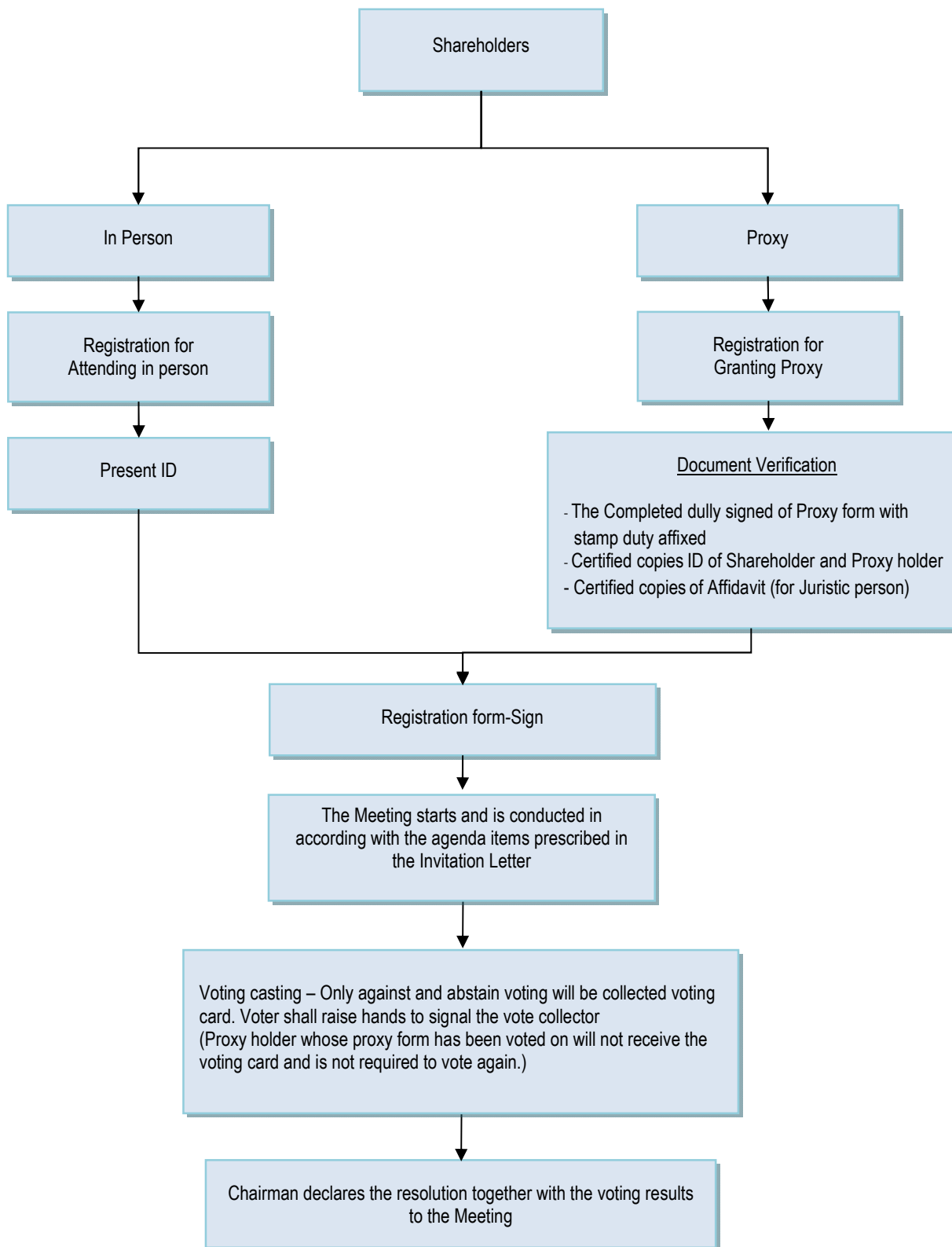
The Chairman shall inform the Meeting details of voting procedures.

1. The shareholders would cast their votes for against or abstain by marking the voting cards distributed at the registration desk.
2. For shareholders wishing to vote against or to abstain on any agenda, they must mark the voting cards and raise their hands to enable the officers to collect their voting cards.
3. Only votes cast by those voting against or abstaining would be counted. The number of these votes would be deducted from the total number of votes cast by the shareholders present at the Meeting. Finally, the balance would be treated as the number of affirmative votes in the relevant agenda.

##### **Resolution of the Meeting**

1. In a normal case, by the majority voting rights of the shareholders who attend the meeting and have the right to vote. In case of a tie vote, the Chairman of the meeting shall be entitled to a casting vote.
2. Other case which the laws or the Company's Articles of Association provided otherwise, the vote shall be in accordance with the laws or the Company's Articles of Association. The Chairman shall inform the Meeting before voting each Agenda. In case a tie of votes, the Chairman of the meeting shall be entitled to a casting vote.

## Procedure for Attending The 2019 Annual General Meeting of Shareholders



Voting casting – Only against and abstain voting will be collected voting card. Voter shall raise hands to signal the vote collector (Proxy holder whose proxy form has been voted on will not receive the voting card and is not required to vote again.)

\*Prior to leaving the Meeting room, please submit the remaining vote cards to Company's staff for the voting